

**MEETING MINUTES FOR
MCKENZIE TOWNE COUNCIL
ANNUAL GENERAL MEETING OF MEMBERS
WEDNESDAY, OCTOBER 26, 2016**

CHAIRMAN (ROB VAN GASTEL):

1. Good evening, ladies and gentleman. I am Rob Van Gastel President and Resident Director of the McKenzie Towne Council. I will be acting as Chair of the meeting, and now call the meeting to order. 7:02

I'd like to introduce, and thank, our most recent McKenzie Towne Council Resident Directors: Roger Doucet, Malik Amery, Ute Davies, Margaret Macpherson, Brian Henderson, Preston Thirlwall, Laura St. Croix, Jessica Smith, Rick Leigh, Jim Fitz-Morris, Jackolynn Coughlin and Shawn MacDougall.

Additionally, we have with us a representative of Miller Thomson LLP – McKenzie Towne Council's legal counsel in attendance as well. (Nicole Taylor-Smith).

Roger Doucet, will you please act as Secretary of the Meeting?

Yes I will

CHAIRMAN CONTINUES:

2. I would like to request that Brian Henderson act as Scrutineer for this meeting.

As no objection has been registered by Members present at this meeting, I acknowledge Brian Henderson as Scrutineer for this meeting.

CHAIRMAN CONTINUES:

For the information of those present, unless otherwise specified all items to be approved by the Voting Members are by way of ordinary resolution, which requires at least 50% of the Voting Members present in person or by proxy, voting in favour. Only those members who are in good standing and present at the meeting or have submitted a proxy (meeting all established requirements) are eligible to vote. All votes will be conducted in the first instance by a show of voting cards or otherwise as the Chairman may direct. A poll may be demanded by the Chairman or by 10% of the Voting Members present. Polls shall be taken in such a manner as the Chairman may direct.

We would also like to encourage participation from the membership through the course of the meeting. Any resident present may act as the mover or seconder for the motions on the agenda. If you would like to do so, please stand at the appropriate time and, when recognized by the chair, confirm your intention (by stating "I so move" or "I second the motion") and provide your name for recording in our minutes.

As well, there will be an opportunity for any member to raise questions related to each piece of business raised at this meeting as each item is proposed. A microphone has been placed in the aisle and we would request that, for the benefit of all present that all questions be presented from that location. We will limit each resident to a single question until all residents who wish to speak on a matter have received an opportunity.

At the conclusion of this AGM there will be an opportunity for Members to ask any other questions of interest to them. The same guidance as provided previously will continue to apply.

I'd like to make special note that it is not our intention, nor has an agenda item been created for discussion surrounding the Plaza Project. Rather, questions can be brought forward to my attention via email and will be addressed after the meeting. The Plaza Project has currently been suspended.

CHAIRMAN CONTINUES:

3. May I now have a motion to dispense with the reading of the Notice calling the meeting?
 - a. I move that the reading of the Notice calling this Annual Meeting of Members be dispensed with.
 - b. I second the motion.

Moved by: Jessica Smith

Seconded by: Jackolynn Coughlin

CHAIRMAN CONTINUES:

You have heard the motion. Are there any questions or discussions?

If there are any opposed to this motion, please signify by raising your voting card.

The motion is carried.

CHAIRMAN CONTINUES:

4. Mr. Secretary, do you have proof of mailing of the Notice to the Members?

SECRETARY (ROGER DOUCET):

Mr. Chairman, I have proof of proper mailing of the Notice to all Members entitled to vote at this Meeting.

CHAIRMAN:

Proof of mailing has been received and I would ask that it be filed in the Minute Book along with the Minutes of the Meeting.

CHAIRMAN CONTINUES:

5. "Pursuant to the Articles of Association of the Council, the lesser of 50 or ten (10%) percent of the Members in Good Standing either personally present or represented by proxy shall be quorum. For this meeting, at least 50 Members in Good Standing will be required. Is the report of the Scrutineer available?"

SCRUTINEER (BRIAN HENDERSON):

"The Scrutineer reports that there are more than 50 persons present in person or by proxy, each being a Member in Good Standing at the meeting or duly appointed proxy holder or representative for a Member in Good Standing so entitled. Specifically, the Scrutineer reports that:

I verify that there are 86 represented in person, or by duly appointed proxy holder or representative thereof.

CHAIRMAN:

Thank you. As a quorum is present and as the Meeting has been duly called, it is properly constituted for the transaction of business.

CHAIRMAN CONTINUES:

6. The Minutes of the Annual General Meeting held on November 18, 2014 were made available to the Members on MTC's website as stated in the Notice of the Meeting and the Information Circular.

May I now have a motion to accept the Minutes of the Annual General Meeting held on October 28, 2015?

- a. I move that we accept the Minutes of the Annual General Meeting held on October 28, 2015
- b. I second the motion.

Moved by: Preston Thirwell

Seconded by: Rick Leigh

Are there any questions or discussion?

If there are any opposed to this motion, will they please signify by raising their voting card.

The motion is CARRIED.

CHAIRMAN:

7. The Directors Report, dated September 27, 2016 was mailed to the Members with the Notice of the Meeting and Information Circular.

May I now have a motion to dispense with the reading of the Directors Report?

- c. I move that the reading of the Directors Report be dispensed with.
- d. I second the motion.

Moved by: Ute Davis

Seconded by: Shawn MacDougall

CHAIRMAN CONTINUES:

Are there any questions or discussions?

If there are any Opposed, will they please indicate by raising their voting card.

The motion is carried.

CHAIRMAN:

8. The Auditor's Report and the Financial Statements were made available to the Members on MTC's website as stated in the Notice of the Meeting and the Information Circular. We now propose to receive as information, the Auditor's Report and the Financial Statements of the Council for the year ended May 31, 2016. I would like to introduce Malik Amery, Treasurer of MTC.

MALIK AMERY:

Mr. Amery read and review of the financial statements

CHAIRMAN CONTINUES:

The meeting is now open to questions on the Auditor's Report and Financial Statements for the year ended May 31, 2016.

questions from resident members.

CHAIRMAN:

9. The next item of business is the election of Directors. In that the Council is authorized to have a minimum of no less than five (5) Resident Directors and no more than twenty-four (24) Resident Directors, it has been proposed by the Board that the Council establish fifteen (15) as the number of Directors to serve until the next Annual General meeting to be elected at this meeting.

May I have a motion to this effect?

- a. I move that the Board consist of 15 Directors, to serve until the next Annual General Meeting of the Council.
- b. I second the motion.

Moved by: Malik Amery

Seconded by: Rick Leigh

CHAIRMAN CONTINUES:

You have heard the motion. Are there any questions or comments?

CHAIRMAN CONTINUES:

10. The following resident members have indicated an interest in being nominated as Directors of the Council, to hold office until their successors are elected or appointed (will they please stand as their name is called):

Malik Amery
Rob Van Gastel
Ute Davies
Rick Leigh
Shawn MacDougall
Laura St. Croix
Jessica Smith
Brian Henderson
Preston Thirlwall
Margaret Macpherson

Roger Doucet
Jackolynn Coughlin

CHAIRMAN CONTINUES:

Are there any further nominations?

SECRETARY (ROGER DOUCET):

Mr. Chairperson, I would like to nominate the following additional residents in good standing who have indicated to the Council they desire to serve as Resident Directors of the Council:

If there are no further nominations, may I have a motion that nominations be closed?

- a. I move that nominations for Directors be closed.
- b. I second the motion.

Moved by: Brian Henderson

Seconded by: Laura St. Croix

CHAIRMAN CONTINUES:

You have heard the motion, are there any comments or questions?

All in favour, please signify by raising their voting card.

Opposed?

The motion is carried.

CHAIRMAN:

May I please have a motion to elect as Directors, the persons nominated?

- a. I move that the residents nominated, be elected as Directors of the Council, to hold office until the next Annual General Meeting or until their successors are elected or appointed.
- b. I second the motion.

Moved by: Laura St. Croix

Seconded by: Brian Henderson

CHAIRMAN CONTINUES:

You have heard the motion, are there any comments or questions?

All in favour, please signify by raising their voting card.

Opposed?

The motion is carried.

CHAIRMAN:

11. The next item on the Agenda is the appointment of Auditor. It has been proposed that PricewaterhouseCoopers LP be appointed as the Council Auditor.

May I please have a motion for the appointment of Auditor?

- a. I move that PricewaterhouseCoopers LP be appointed as Auditor of the Company for the 2016-2017 fiscal year and that the Directors be authorized to fix the remuneration.

That PricewaterhouseCoopers be appointed as Auditor of the Company for 2016-2017 fiscal year.

- b. I second the motion.

Moved by: Malik Amery

Seconded by: Ute Davis

CHAIRMAN:

You have heard the motion. Are there any questions or comments?

If there are any Opposed, will they please indicate by raising their voting card.

The motion is carried.

CHAIRMAN CONTINUES:

12. Is there any further business to transact at this Meeting?

As there is no further business to transact at the Meeting, may I please have a motion to terminate this Meeting?

- a. I move that this meeting be terminated.

- b. I second the motion.

Moved by: Brian Henderson

Seconded by: Preston Thirwell

All in favour please signify by raising your voting card.

Opposed?

The motion is carried and this meeting is adjourned. 7:38

Thank you attending the meeting today.



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Deposit Summary / Sommaire du dépôt

Location Name / Nom du bureau: CALGARY RVU 1068

1100 45 AVENUE

CALGARY AB T2C 2A0

Deposit Date / Date du dépôt: 2016M006

(The Initial Date may be different / La date de dépôt pourrait être différente.)



4010 88C14 91231 9716E E91AA 1008

Service Description / Description du service	Quantity / Quantité	Weight / Poids
Lettermail - Washable GEL / Poste-lettres - réutilisables GEL	3,452	30.00 g
	3,452	983.36 kg

Contract No. / Numéro de contrat	Customer contract / Evaluation du client
	No data available / Aucune donnée disponible

Entire Mailing / Envoi complet

Product Code / Référence	Product Name / Nom du produit	Quantity / Quantité	Deposit Date / Date du dépôt	Price / Prix	Weight / Poids	\$/Piece / \$/pièce	Volume / Volume	Options Code / Code des options	Total Cost / Coût total
0136		3,452		\$2.00	30.00 g	\$0.0000			\$6,904.00
TOTAL		3,452			983.36 kg			\$0.00	\$6,904.00

Deposit Type / Type de dépôt	Sub-total Before Taxes / Total partiel avant les taxes	Total Cost / Coût total
Full Mailing / Envoi complet	\$6,904.00	\$6,904.00
	GST/TPS \$235.72	\$7,139.72
	PST/TVP \$0.00	\$7,139.72
	Total Amount Due to CPC / Montant total dû à la SCP	\$7,139.72

DCR LDC %: _____ FSM MTGP %: _____ Apply Applicant: [] Yes [] No

The Customer warrants that the entire deposit listed above has been prepared in accordance with the terms and conditions specified in the Customer Agreement and has been verified for accuracy of information contained therein.

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