

**McKenzie Towne Council - Board of Directors Meeting**

**Tuesday, January 20, 2015 at 6:00 p.m.**  
**McKenzie Towne Hall**  
(40 McKenzie Towne Blvd. SE)

**MEETING MINUTES**

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**ATTENDANCE:** RYAN VOLLMAR; JIM FITZ-MORRIS; ROD TAYLOR; SHAUNNA BOYD; BRIAN HENDERSON; DON REID; ROB VAN GASTEL; UTE DAVIES; JAMES BOYLE; MALIK AMERY (joined by conference phone from 7:00 pm to 7:30 pm); SHELLEY WARK-MARTYN (joined by conference phone at 8:00 pm).

**REGRETS:** LAURA ST. CROIX; CHRISTINE HEMMINGER – GENERAL MANAGER  
**GUESTS:** SHELDON KINGCOTT – AMENITIES MANAGER

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**ITEM**

1. **Call to Order** - Meeting called to order at 6:35 p.m.

2. **Confirm a Chair for the Meeting**

**MOTION:** "To appoint Ryan Vollmar as Chair for the Meeting".  
Moved by: Rod Taylor; Seconded by: Jim Fitz-Morris **CARRIED**

3. **Introductions & Attendance**

MTC acquired three (3) new Resident Directors on the Board on November 18, 2014 for a total of twelve (12).

The 2014/2015 Board of Directors is as follows:

- Malik Amery
- Shelley Wark-Martyn
- Jim Fitz-Morris
- Shaunna Boyd
- Ryan Vollmar
- Rod Taylor
- Laura St. Croix
- Don Reid
- Brian Henderson
- Rob Van Gastel
- Ute Davies
- James Boyle

Each Board member in attendance introduced themselves to the Council members.

Ryan Vollmar proposed that we acknowledge the absence of Malik Amery; Shelley Wark-Martyn and Laura St. Croix.

**MOTION:** "To excuse Malik Amery; Shelley Wark-Martyn and Laura St. Croix from the meeting with reason".  
Moved by: Brian Henderson; Seconded by: Shaunna Boyd.

**CARRIED**

Action Items:

4. **Amendments to Meeting Agenda – None**

5. **Guest – Facilitator Wayne Page**

6. **Director Information Binders & Confidentiality Agreements**

7. **Approval of Meeting Minutes**

**MOTION:** “That we approve the October 21, 2014 minutes as presented.”  
Moved by: Rod Taylor; Seconded by: Brian Henderson. **CARRIED**

**MOTION:** “That we approve the November 18, 2014 Post AGM minutes as presented.”  
Moved by: Rod Taylor; Seconded by: Brian Henderson. **CARRIED**

**MOTION:** “That we approve the AGM minutes of November 18, 2014 as presented.”  
Moved by: Rod Taylor; Seconded by: Brian Henderson. **CARRIED**

8. **Election of Officers**

**PRESIDENT** – Malik Amery nominated Rob Van Gastel as President. There were no additional nominations. Rob Van Gastel is appointed President by acclamation.

**VICE PRESIDENT** – Rob Van Gastel nominated Shaunna Boyd as Vice-President. There were no additional nominations. Shaunna Boyd is appointed Vice-President by acclamation.

**TREASURER** – Shaunna Boyd nominated Malik Amery as Treasurer. There were no additional nominations. Malik Amery is appointed Treasurer by acclamation.

**SECRETARY** – Shaunna Boyd nominated Shelley Wark-Martyn as Secretary. There were no additional nominations. Shelley Wark-Martyn is appointed Secretary by acclamation.

**To establish the Committees of the Board:**

**MOTION:** “To establish a HR/Compensation Committee; a Finance/IT/Budget Committee and a Policy Committee.”  
Moved by: Rob Van Gastel; Seconded by: Rod Taylor. **CARRIED**

HR/Compensation Committee

Chair to be appointed at first meeting. Committee comprises of Jim Fitz-Morris, James Boyle, Shaunna Boyd and Shelley Wark-Martyn.

Finance/IT/Budget Committee

Malik Amery appointed as Chair. Committee comprises of Malik Amery, Shaunna Boyd, Brian Henderson and Don Reid.

Policy Committee

Shelley Wark-Martyn appointed as Chair. Committee comprises of Shelley Wark-Martyn, Shaunna Boyd, Brian Henderson, James Boyle and Ute Davies.

Action Items:

**MOTION:** "To establish an Operations Committee."  
Moved by: Rob Van Gastel; Seconded by: Don Reid. **CARRIED**

Action Items:

Operations Committee

Chair to be appointed at first meeting. Committee comprises of Jim Fitz-Morris, James Boyle, Don Reid and Ute Davies.

**9. Appointment of Bank Signatories**

**MOTION:** "That the General Manager and the following Directors comprising the Board's Executive be authorized as McKenzie Towne Council's signatories at ATB Bank and HSBC Bank. Signors going forward will be Christine Hemminger, Malik Amery, Rob Van Gastel, Shelley Wark-Martyn and Shaunna Boyd."  
Moved by: Rod Taylor; Seconded by: Don Reid. **CARRIED**

Note - One signing officer shall approve cheques less than \$2,000.00; two signing officers shall approve cheques more than \$2,000.00; and a signing officer may not sign a payable made for the benefit of themselves.

**10. Committee Chair Reports**

- A. Executive Committee –No minuted business to report.
- B. Finance/HR Committee – Malik Amery – no report.

**11. Reports –** Christine Hemminger, General Manager - 2nd Quarter Report

Sheldon Kingcott, Properties Manager presented the report on Christine's behalf.

**12. Other Business – none.**

**13. Next Meeting Dates**

**Next Meeting Dates:** Tuesday, February 17; March 17; NOTE: The board meets every third Tuesday of the month.

**14. Adjournment –** Meeting adjourned at 9:19 p.m.