

**McKenzie Towne Council (MTC) - Board of Directors Meeting**

**Tuesday, July 23, 2015 at 7:00 p.m.  
McKenzie Towne Hall  
(40 McKenzie Towne Blvd. SE)**

**MEETING MINUTES**

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**ATTENDANCE:** BRIAN HENDERSON; ROB VAN GASTEL; JAMES BOYLE; MALIK AMERY; SHAUNNA BOYD; UTE DAVIES; JIM FITZ-MORRIS

**REGRETS:** SHELLEY WARK-MARTYN; LAURA ST. CROIX

**GUESTS:** CHRISTINE HEMMINGER – GENERAL MGR; SHELDON KINGCOTT – PROPERTIES MANAGER; SHANNON LANIGAN – MCKENZIE TOWNE COMMUNITY ASSOCIATION

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**ITEM**

1. **Call to Order** - Meeting called to order at 7:00 p.m.
2. **In Camera** – None
3. **Open Meeting** – began at 7:03 p.m.

**MOTION:** "That we allow guests Sheldon Kingcott to give input during the meeting."

Moved by: Ute Davies; Seconded by: Shaunna Boyd. **CARRIED**

4. **Introduction and Attendance** – Guest Shannon Lanigan with McKenzie Towne Community Association.

5. **Amendments to Meeting Agenda**

**MOTION:** "That we add the following items under 8 – Executive Committee Report: 1) Canada 150 Grant – Western Economic Diversification; 2) Shane Keating Meeting – update; 3) Secretary Resignation; 4) Electronic Cheque payments."

Moved by: James Boyle; Seconded by: Brian Henderson. **CARRIED**

6. **GM Report** – General Manager Christine Hemminger reported that the Prestwick Common repair came under expected costs with a final amount of \$31,000.

An impromptu Grand Re-Opening was held on Tuesday, July 14 from 11 am to 2 pm. Over 1,100 hotdogs were served to residents and their guests! Lots of "thank you's" were heard from those attending. Special appreciation to Brian Henderson for his expertise and assistance in getting the right repair done and for both him and Ute Davies for attending the bbq and helping hand out hot dogs.

Appreciation to Sheldon Kingcott, Properties Manager for getting the fountain back up and running in such a short time. Sheldon reported that Blue Con Construction was amazing to work with and Phoenix Landscaping did an excellent job in having the concrete replaced quickly. The fountain now has 25 to 30% more pressure now.

The annual audit of MTC's financial records is now underway with no issues.

Action Items:

**7. Approval of Meeting Minutes**

**MOTION:** "That we approve the June 16, 2015 minutes as circulated."

Moved by: Malik Amery; Seconded by: Brian Henderson. **CARRIED**

**8. Committee Reports**

**A. Executive Committee –**

- i) Canada 150 Grant – Western Economic Diversification Canada funds are available for public facility upgrades. Board member Shannon Boyd, staff Dan Santiago and Sheldon Kingcott were tasked along with the General Manager to put in an application for the grant for improvements to Prestwick Common. The grant has now been approved and MTC has been awarded \$215,000 for the enhancement of Prestwick Common. This information is to be kept confidential until WEDC has made an official announcement which is expected shortly.

Going forward, it has been requested that Brian Henderson be made the Project Lead and Shaunna Boyd manage communications, etc. in regards to the Enhancement of Prestwick Common.

**MOTION:** "To identify Brian Henderson as Project Lead and Shaunna Boyd as Communications, Correspondence and Community Liaison Engagement for the Enhancement of Prestwick Common."

Moved by Malik Amery; Seconded by Jim Fitz-Morris. **CARRIED**

- ii) Shane Keating Meeting – update  
President Rob Van Gastel met with Shane Keating to discuss the numerous items that are outstanding within MTC. As a result of that meeting a letter is going out to Councillor Keating detailing the discussion. This letter will be included in the next board package.
- iii) Secretary Resignation – Secretary Shelley Wark-Martyn has resigned her position on the Board of Directors.

**MOTION:** "That we accept the resignation of Shelley Wark-Martyn as submitted."

Moved by: Rob Van Gastel; Seconded by: Malik Amery. **CARRIED**

**MOTION:** "That we remove the Secretary position until the AGM and combine the Secretary/Treasurer position temporarily."

Moved by: Rob Van Gastel; Seconded by: Shaunna Boyd.

**CARRIED**

- iv) Electronic Cheque Payments – President Rob Van Gastel recommends to the Finance Committee that we move towards EFT's for payment of our payables. Finance Committee will look into this and report back at the next board meeting.

Include Letter to Councillor Shane Keating from the President in next Board Package

Finance Committee – look into payments by EFT and report back to next Board Meeting

**9. Next Meeting Dates**

Tuesday, August 11, 2015 – Board Meeting @ 6:00 p.m.

NOTE: The board meets every third Tuesday of the month.

**10. Adjournment – meeting adjourned at 8:03 p.m.**