

McKenzie Towne Council (MTC) - Board of Directors Meeting

Tuesday, June 16, 2015 at 6:00 p.m.
McKenzie Towne Hall
(40 McKenzie Towne Blvd. SE)

MEETING MINUTES

ATTENDANCE: BRIAN HENDERSON; ROB VAN GASTEL; JAMES BOYLE; MALIK AMERY; LAURA ST. CROIX; SHAUNNA BOYD; JIM FITZ-MORRIS

REGRETS: UTE DAVIES; SHELLEY WARK-MARTYN

GUESTS: CHRISTINE HEMMINGER – GENERAL MGR; SHELDON KINGCOTT – PROPERTIES MANAGER; SHANNON LANIGAN – MCKENZIE TOWNE COMMUNITY ASSOCIATIONS

ITEM

1. **Call to Order** - Meeting called to order at 6:12 p.m.
2. **In Camera** – Moved to bottom of agenda.
3. **Open Meeting** – began at 6:13 p.m.
4. **Introduction and Attendance** – guest Shannon Lanigan with McKenzie Towne Community Association.
5. **Amendments to Meeting Agenda** – move In Camera to bottom of the agenda; move GM Report to bottom of agenda; add update on child alone incident to New Business.
6. **GM Report** – Moved to bottom of agenda.
7. **Approval of Meeting Minutes**
MOTION: “That we approve the May 19, 2015 minutes as circulated.”
Moved by: Brian Henderson; Seconded by: Malik Amery. **CARRIED**
8. **Committee Reports**
 - A. **Executive Committee** – Met on June 2, 2015 to discuss the opportunity for granting under the Canada 150 Grant – Western Economic Diversification Canada funds are available for public facility upgrades. Board member Shannon Boyd, staff Dan Santiago and Sheldon Kingcott were tasked along with the General Manager to put in an application for the grant for improvements to Prestwick Common.

Motion to accept comments from the floor – Moved by Malik Amery, seconded by Jim Fitz-Morris.

MOTION: “The Board of Directors for McKenzie Towne Council approve the Project called “Prestwick Common Splash Park Revitalization” and authorize application for the Canada 150 grant to support the creation, enhancement and remediation and repair of the existing Prestwick Common water park area in the amount of \$750,000, provided that the grant funding is approved by Western Economic Diversification Canada in accordance with the terms and conditions inherent in the grant application.”

Action Items:

Moved by Rob Van Gastel; Seconded by Malik Amery.
Unanimously Carried.

Action Items:

B. HR/Compensation Committee – Did not meet – no report.

C. Finance/IT/Budget Committee – Malik Amery, Treasurer

Presented the April 2015 Financial Reports.

MOTION: “To approve the April 2015 Financial Reports as circulated.”

Moved by: Malik Amery; Seconded by: Brian Henderson. **CARRIED**

D. Operations Committee – James Boyle – Report circulated. Committee met on May 25 and June 15, 2015.

- 1) Logo project is complete. Waiting for finalization of trademarking.
- 2) Ponds fountains – information is being gathered from the City of Calgary to place fountains in both of the ponds in McKenzie Towne, expect feedback by August.
- 3) Air Exchange Unit - \$2,600 cost to repair and maintain, will be looking at moving to a more accessible area.
- 4) Summer crews – are in place back up to the 2012 level. Summer planting started June 1 and is now complete.
- 5) Prestwick Common Park water feature passed their water testing, the only RA in the City to do so – kudos to the staff. Waiting for a CEPTED report from the police.
- 6) Lobby renovation - cabinets ordered, expected to be completed by June 30, 2015 in time for the wedding season.
- 7) Electronic sign upgrade/retrofit – pursuing costs to refurbishment with Pattison Signs.
- 8) Hockey Rink Boards – we have an opportunity to recycle the rink boards from the Red Deer Rebels Hockey facility. Will go ahead and get more information about obtaining them.

Motion for comments from the floor. Moved by Jim Fitz-Morris; seconded by Brian Henderson.

Shannon Lanigan CA rep, reported that the entire land in Elgin is available for development. City is open to a CA/RA joint development on the site. GM to look at land titles for this property in order to pursue this further.

- 9) Turf Management – Recommendation to adopt a new policy, see attached press release.

MOTION: “To approve the operations committee’s recommendations that MTC adopts a herbicide free weed control program that utilizes organic turf management principles.”

Moved by: Rob Van Gastel; Seconded by: James Boyle. **CARRIED**

President will inform GM when press release is ready for publication and circulation.

E. Policy Committee – has not met, no report.

9. McKenzie Towne Community Association – Jaydel Gluckie; Shannon Lanigan

President, Jaydel Gluckie presented 311 stats on the community. He inquired as to when MTC was planning on meeting with Councillor Shane Keating as he believes we have joint concerns. Reduced speed zone community wide is one

of them. Sound barrier status still waiting for update. Trees damaged by the snow storm will be replaced. Rob Van Gastel asked if Jaydel knows when the dying elms will be replaced. Jaydel will ask at their next meeting with Councillor Shane Keating. Jaydel is now the representative on the Trico board of directors. Crosswalk at Macs will be installed summer of 2015. Crosswalk at Prestwick Common Park on Prestwick Drive by Prestwick Street (across from the Roman Catholic Church) will have painted lines. Shannon stated that she would like to run round table meetings to discuss the property in Elgin and to get feedback from the community for potential future development.

10. New Business

A. Program Service Provider

One of our program service providers has not been following our policies and procedures which are put in place for the safety of the youth that take programs in our facility. Risk management issues are taken very seriously and the provider has been met with and the situations dealt with.

Motion to extend the meeting past 9:00 p.m. Moved by Rob Van Gastel;
Seconded by Malik Amery.

Jim Fitz-Morris vacated the meeting at 9:00 p.m.

B. Presidents Correspondence – email from resident in regards to weeds;
another residents complained about no washrooms in Prestwick Common;
complaint about invoice of fees in wrong name. Staff did a fantastic job with solving the problem with the invoice and resident was happy with service.

C. **Plan Meeting With Alderman Keating** – Still trying to arrange a date and time that works for everyone.

11. Next Meeting Dates

Tuesday, July 23, 2015 - HR Committee Meeting @ 6:00 p.m.; Wednesday, July 8, 2015 @ 6:00 p.m. – Finance Committee Meeting; July 20 to 24, 2015 – AUDIT WEEK; Tuesday, August 11, 2015 – Board Meeting @ 6:00 p.m.

NOTE: The board meets every third Tuesday of the month.

12. Adjournment – meeting adjourned at 9:25 p.m.