

McKenzie Towne Council (MTC) - Board of Directors Meeting

Tuesday, May 19, 2015 at 6:00 p.m.
McKenzie Towne Hall
(40 McKenzie Towne Blvd. SE)

MEETING MINUTES

ATTENDANCE: BRIAN HENDERSON; ROB VAN GASTEL; UTE DAVIES; JAMES BOYLE; MALIK AMERY; SHELLEY WARK-MARTYN;

REGRETS: LAURA ST. CROIX; SHAUNNA BOYD; JIM FITZ-MORRIS

GUESTS: CHRISTINE HEMMINGER – GENERAL MGR

ITEM

1. **Call to Order** - Meeting called to order at 6:00 p.m.
2. **In Camera** – Directors went into In Camera from 6:01 p.m. to 6:30 p.m.
3. **Open Meeting** – began at 6:31 p.m.
4. **Introduction and Attendance** – none.
5. **Amendments to Meeting Agenda** – none.
6. **GM Report** – Christine Hemminger, General Manager

GM reported that a Workers Compensation Board rebate was received in the amount of \$3,285.10 due to low claims/higher profit on investments.

Annual Fees – have been invoiced and sent out for the 2015-2016 year. To date there have been approximately 500 collected out of the 6,682 properties invoiced. 29 properties are still under construction and she believes that the community will be built out this year with a total of 6,711 properties. 2013/14 Annual Fees – one outstanding; 2014/15 Annual Fees – 32 owing. All are in the hands of our legal counsel for collection.

A resident has removed the black chain-link fence between their property and a park. GM has looked into who has the ability to enforce the restrictive covenant on the property in regards to the fence. City of Calgary 311 and by-law services all say that they are not the ones to enforce this. Recommendation – correspond with legal counsel to identify if MTC can enforce this restrictive covenant.

Gym Vent – fan motor located in the gym ceiling has failed. Will repair but recommend that this motor is moved into a more easily accessible location.

Weed spraying – will be going ahead with hiring the City of Calgary to weed spray the community where allowed.

Action Items:

GM to correspond with legal counsel to see if MTC can enforce the restrictive covenants on properties.

Properties Manager to discuss with engineer and contractor if the motor can be relocated.

Prestwick Common Washrooms – have had numerous requests over the years for a washroom to be located at Prestwick Common in the summer. Board members were not comfortable with granting this request. GM to ask the District 8 Community Liaison Police for a CEPTED report which will outline their recommendations for the park.

Action Items:

GM to contact Community Liaison Police and request a CEPTED report for Prestwick Common washrooms

7. Approval of Meeting Minutes

MOTION: “That we approve the April 21, 2015 minutes as circulated.”

Moved by: James Boyle; Seconded by: Brian Henderson. **CARRIED**

8. Committee Reports

A. Executive Committee – Did not meet – no report.

B. HR/Compensation Committee – Did not meet – no report.

Discussed next steps for the committee: review the qualifications for a new GM, identify gaps and produce a document that would outline the criteria of any applicants.

HR committee to work with the current GM and create a report that would itemize the roles of our current GM both formally and informally

C. Finance/IT/Budget Committee – Malik Amery, Treasurer

Presented the March 2015 Financial Reports.

MOTION: “To approve the March 2015 Financial Reports as circulated.”

Moved by: Malik Amery; Seconded by: Ute Davies. **CARRIED**

D. Operations Committee – James Boyle - No report – did not meet but will be looking into:

- 1) Electronic sign upgrade/retrofit – find out what can be done
- 2) Community retention ponds – find out if the City will allow us to put fountains in the two ponds
- 3) Clock face lights need to be replaced, many burnt out
- 4) Prestwick Common washrooms – analyze the results of a CEPTED report
- 5) Insurance Rates – acquire quotes to compare to our current provider

E. Policy Committee – has not met, no report.

9. New Business

A. President Correspondence – Rob Van Gastel

President received an email from an individual who set up a table to sell products of a not for profit organization on MTC Hall property during the election. She was upset because she was asked to leave the property by staff. Advised board members that this is not allowed as it goes against our policies.

B. Plan Meeting With Alderman Keating – Still trying to arrange a date and time that works for everyone.

10. Next Meeting Dates

Next Meeting Dates: Tuesday, June 16, 2015. NOTE: The board meets every third Tuesday of the month.

11. Adjournment – meeting adjourned at 7:55 p.m.