

McKenzie Towne Council
Tuesday, November 15, 2016
Board of Directors Meeting @ 6:00 p.m.
McKenzie Towne Hall
MEETING MINUTES

Attendance

Attending: Rob Van Gestel, Laura St. Croix, Brian Henderson, Preston Thirlwall, Jessica Smith, Shawn MacDougall, Ute Davies, Roger Doucet, Rick Leigh Via Phone, Jacqolynn Coughlin, Malik Amery

Regrets: Margaret MacPherson,

Meeting Called to Order at 6:04

Meeting Moved in Camera at 6:05

Open Meeting (6:37)

Amendments to the Meeting Agenda

- Add community garden 12b

Motion: To approve minutes from October 18 Board – circulated by email

Moved by Roger Doucet Seconded by Brian Henderson

Carried

Motion: To approve meeting agenda

Moved by Roger Doucet Seconded by Brian Henderson

Carried

Introductions & Attendance

- Shelley Wark representing the community association.
1. Presentation and Request for Support – Good Food Box Program (Adrienne staff member) <http://www.ckpcalgary.ca/index.php/program-services/good-food-box>
 - a. People can order various boxes monthly (9 months per year)
 - b. Question about legal liability, Sam to consider the legalities and liabilities.

Motion: to move forward as a depot for the Good food box and for staff to support the program Moved by Jackolynn Coughlin Seconded by Laura St. Croix

Carried

2. GM Report —

- a. Fee Collections – 41 resident fees were collected last month lowering the total outstanding to 165
- b. Staffing – Nothing to report

- c. Staff and Directors Christmas Event – Date has been changed to December 9th (6:00pm) at Tony Roma's at 130th avenue location; please save the date and RSVP confirming your attendance as well as menu selection email Sami re attendance
- d. Facilities and Amenities – Sheldon met with the Ops Committee and their report is circulated by email as an attachment
- e. Programming detail- see attached report from Alberta Recreation and Parks Conference

3. Committee Reports

- a. Executive Committee – Nothing to report
- b. Continuation of GM

MOTION: "In the absence of the GM the three business unit heads, as defined by McKenzie Towne Policy, will continue to be responsible for their business unit and when an issue arises, concerns will be brought to the President of MTC. All policies relating to GM Approval or oversight will refer to the President until January 20, 2017, with the exception of payroll approval which will be directed to the Treasurer."

Moved by Ute Jessica Seconded by Jessica

Abstain: Rob Van Gastel

Carried

4. Communications Plan

- a. Daniel asked to complete implementation of communications report

5. Finance/HR/IT President by Sami

- a. June and other monthly financial reports will be completed very soon
- b. Recruitment of GM
 - i. More than 100 applicants
 - ii. Staff encouraged to apply

Motion: to change stage 1 of hiring for the GM to add Jessica and Rob has asked to be removed to ensure a more transparent approach to the selection of the new GM

Moved by Laura, seconded by Malik

Jessica and Rob Abstained

Carried

6. Financial Update – Sami Amery, see attached document

7. Policy – Nothing to report

8. Operations – see attached meeting minutes

- a. Updates special Canada 150 bulbs have been purchased and planted, planted in RA park, 52 street and circle
- b. Clock tower is fixed
- c. Air exchange unit in gym

- d. Will look at it when we change all the bulbs to LED will be addressed by capital expenditure in a future year
 - e. Basement renos
 - f. Suggests floor and paint from staff
 - g. We need more changes to help improve programming
 - h. Need space for seats
9. Fountains
- a. \$162000 for power in 2 places for three phase power
 - b. Works out 100 000 per fountain
 - c. Table for the moment
10. Prestwick Common
- a. Special meeting Brian Henderson to send meeting request for the next week
 - b. \$ 1 398 000 is the current estimated costs
 - c. Letter from city issues, we have worked through all issues
11. McKenzie Towne Community Association - update (Shelly Wark)
- a. Energetic and great new board
 - b. Not yet registered because audited statements not done for 2016
 - c. Will be done ASAP and should be registered very soon
 - d. Next meeting first wed of Dec
 - e. New school opening in jan/feb, expect no bussed in kids
 - f. Issues surrounding children and traffic circle
 - g. Prestwick common
 - i. City has no record of getting feedback from CA, we have record of Stephanie Kusie signing the plans, shell says CA still supportive of the project
 - ii. Public meeting planned for January for people to engage and show the plans
 - iii. CA still in support
 - iv. Must have corporate legal entity before signing
 - v. RA disappointed that the CA may delay this community project
 - vi. Sami Amery will post the plans on the website
 - vii. Documentation to be supplied from Sami to CA board
12. Other Business/ New Business Arising
- a. Resident Concerns: Traffic Circle; Trees
 - a. Sheldon dealing with resident about tree sap
 - b. Circle complaint about paint on the road directed to 311
 - b. Community garden
 - a. Discussions just beginning
 - b. Community garden will be their own will liaison with CA and RA
 - c. Early stages

13. Next Meeting Dates

a. January 17,
2017

b. February
21, 2017

Motion to adjourn

Moved by Roger Doucet