

McKenzie Towne Council

Tuesday October 16th, 2018

Board of Directors Meeting @ 6:00 p.m.

McKenzie Towne Hall

Attendance: Rob Van Gastel, Malik Amery, Margaret McPherson, Shawn MacDougall, Jackolynn Coughlin, Wade Keller, Rob Lapierre,

Regrets: Rick Leigh, Joseph Burke, Laura St Croix, Gwyn Schorno, Adam Collyer Johnson, Ute Davis, Jessica Smith

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1. Call to Order 6:00 PM
 2. In Camera
 3. Open Meeting 6:30 PM
 4. Approval of Previous Minutes:

Motion: To Approve August Meeting Minutes – circulated by email.

Moved by Malik Amery; Seconded by Rob Lapierre.

Carried

5. Introductions and Attendance.
 - a. One guest present –None
 - b. Attendance / Regrets – Listed above.
6. GM Report — Sami Amery in person circulated and presented verbally his GM Report Dated October 16, 2018. Items covered in said report:
 - a. **Staffing** –
 - i One full time staff member has returned from short term leave and another is still on short term leave.
 - b. **Advertising** – Continuance of exploring avenues to enhance/augment exposure and offerings throughout the McKenzie Towne community and surrounding communities. As of October 2018, the below are being explored:
 - i Looking at new and expanded opportunities from within local businesses and board members with business interests.
 - ii Continuous improvement in content and display on our website.
 - c. **Operations**
 - i No properties remain in collections from multiple years past.
 - ii As of October 13, 2018, there are 23 residents in collections from last year.
 - iii 2018-2019 fee collection continues for this fiscal year. Seven reminder notices have been sent this year by way of text, email and phone. Thus in some cases, some resident members could have received up to 21 reminders.

- iv The outstanding list of unpaid fees has been sent to Miller Thomson for processing; the number of homes sits at 242. This is a great job by the team to bring the number down, in comparison for 2017 at the same time, the number was at 600. Fees will continue to be collected as Miller Thomson does their due diligence in pulling titles and sending notices.
- v October 1st marked the reopening of “drop in” gym, early days indicating more adherence to rules and better behavior overall.

d. **Events –**

- i Teen Dance took place Friday October 12th, it was well received with 90 persons attending.
- ii Upcoming events – A) Halloween Spooktacular will be held on October 23rd from 400 to 800 pm. Three time slots, free for residents and \$2.00 for non B) Christmas craft fair Saturday November 3 from 1000 AM to 500 PM
- iii Kids Christmas Party December 5 from 400 PM to 845 PM.
- iv Initial engagement with MTCA on their 2019 events to be cognizant of overlap and support opportunities both ways.

7. Committee Reports

a. Executive Committee

Alcohol and Drug Policy presented and reviewed.

Motion: To implement as presented the Alcohol and Drug Policy as a Living Document and have it reviewed as required on a go forward basis.

Moved by Rob Van Gastel; Seconded by Jackolynn Coughlin.

Carried

b. Policy – No report.

c. Finance/HR/IT – August financials complete and Auditor work completed. 360 Survey review completed.

d. Operations – No Report, will continue meeting on a monthly basis on the 2nd **Carried**

8. Prestwick Common – Crosswalk work completed by City as requested by MTC. 2019 will see the playground equipment installed with additional pieces being provided by supplier free of charge due to the 2018 circumstances of delay. Winter preparation for site continues and ice / fire pits will be installed / activated

9. McKenzie Towne Community Association – MTCA reached out with a list of “planned” activities in 2019.

10. Other Business / New Business Arising

Motion: To accept Courtney Hall as a new MTC Board Member

Moved by Malik Amery; Seconded by Margaret McPherson.

Carried

11. Next Meeting Dates: AGM October 24 16, 2018, November 20, 2018.

12. Adjournment –

Motion: To adjourn meeting @ 20:05

Moved by Shawn MacDougall; Seconded by Rob Lapierre.

Carried